

## **IDDE – TRACING ILLICIT DISCHARGE**

### **1. PREPARATION**

- a. Review/consider information collected when illicit discharge was initially identified and documented (see completed IDDE Inspection Form, Outfall Inspection Form, or Priority Area Inspection Form).
- b. Review storm drain mapping for the area of the reported illicit discharge (see online GIS mapping).
- c. Gather all necessary equipment including: personal protective equipment, tape measure, clear container, clipboard with necessary forms, flashlight, and camera.

### **2. PROCESS**

- a. Follow the Illicit Discharge Screening Flow Chart.
- b. If the source is located, follow SOP IDDE – Removing Illicit Discharge, as specified in the flow chart.
- c. If the source cannot be found, continue to monitor and inspect until source is located.
- d. Input information into Cityworks database for tracking.

### **3. ACTIONS**

- a. Follow procedures identified in SOP IDDE – Reporting and Response.
- b. Follow procedures identified in SOP IDDE – Removing Illicit Discharge as needed.

### **4. DOCUMENTATION**

- a. Inspector will document tracing information in Cityworks database.

# ILLICIT DISCHARGE SCREENING FLOW CHART

## SANDY CITY

